

An aerial photograph of Port Gordon, Scotland, showing a coastal town with a mix of residential buildings and green spaces. The town is situated along a coastline with a beach and a pier. Surrounding the town are large agricultural fields in various shades of green and brown. The image is used as a background for the report cover.

PORTGORDON COMMUNITY TRUST ANNUAL REPORT

2023 / 2024



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Chairman's Annual Report

Looking back over the last 12 months Portgordon Community Trust has a tremendous amount to be proud of, whether it's the redevelopment of the Richmond Building, improvements to Portgordon Village Hall, the opening of The Lampie Hoose Café, the growing success of Portgordon's Community Garden, the Portgordon Post and our new website.

After the purchase of 19-21 West High Street in February 2023, work soon started on Phase 1 of the building's redevelopment which was completed in the summer of 2023. Our Community Hub and The Lampie Hoose Café opened in early October and has been a huge success. Design works, planning applications and funding for Phases 2 and 3 are ongoing. Portgordon Village Hall has also seen further improvements, with a complete rewire, new lighting, heating system and fire alarms, and further improvements are planned.

The Community Garden continues to be a great success, and adjacent to the garden we completed the construction of our new pétanque pitch.

We were delighted in October last year when The Lord-Lieutenant of Banffshire, Mr Andrew Simpson, accepted our invitation to become our charities Patron, and Mr Simpson's support of the Trust's work is very much appreciated.

This last week has seen the Trust host a number of consultation events for the community, seeking residents' views on a number of issues. These events have been well attended and the findings will feed into ongoing studies. The Portgordon Harbour Feasibility Study and Options Appraisal should be published later in the summer, and we have also just commenced the development of a Portgordon Local Place Plan (LPP), looking at the community's aspirations for land use in and around Portgordon. We are also continuing to develop a Portgordon Resilience Plan.

Of course, none of this would be possible without all the hard work and dedication of all the Directors, Office Bearers, and the team of volunteers and, on behalf of the Trust and the local Community, I'd like to thank everyone for their support.

Key to our success this last year has also been down to all the work done by our Community Development Officer, Michelle Good, and we are delighted to confirm that further funding has been secured that allows us to extend Michelle's contract for a further year.

We fully appreciate the support and guidance given by all our grant funders, our architects, consultants, accountants, suppliers, contractors, and everyone who has contributed to the Trust's endeavours over the last 12 months.

And finally, I would like to acknowledge the ongoing support of the local Portgordon community and businesses as we work together to make Portgordon such a great place. I hope you enjoy looking through this report and our look back at 2023/24, and we very much look forward to further successes in 2024/25.

Derek Murray,
Chairman - Portgordon Community Trust Limited

Mission, Vision and Values

Purpose

Create a Connected and Thriving Village.

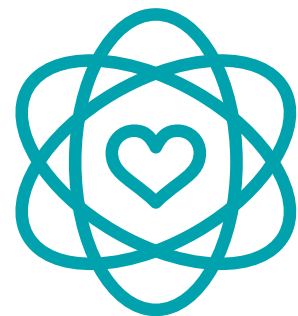


Mission

Portgordon will be a sustainable community with a strong local economy and a resilient capacity to manage change

Values

Authenticity, Competence, Responsibility, Commitment and Integrity.



Differentiating Values

Fun, Community Inclusion, Wellbeing, Cooperation and Stewardship.

PCT Organisational Structure



Current Projects and their progress

Project 1 - Village Hall Upgrades

100%

Project 2 - Website and Design

100%

Project 3 - The Lampie Hoose Cafe

90%

Project 4 - Richmond Building Phase 1

80%

Project 5 - Harbour Management Advisory Group and MOU

50%

Project 6 - Harbour Options Appraisal Feasibility Study

20%

Project 7 - Resilience Planning

20%

Project 8 - Richmond Building Phase 2 & 3

20%

Project 9 - Local Place Plan

20%

Other areas of focus:
Strengthening the organisation
Community Engagement
Supporting Consultations
Funding
Increasing Volunteering
Seeking employment opportunities
Income generation

Project 1 - Village Hall Upgrades

100%

Working with local contractor's Andrew Murray, KT Joinery and Clancool, the Village Hall has seen upgrades to its electrics, fire alarm system, heating and lighting.

This demonstrates our commitment to a more sustainable and greener way of working.

clan cool
REFRIGERATION LTD

ANDREW MURRAY
ELECTRICIAN LTD

KT JOINERY

MORAY
LOCAL
ACTION
GROUP

In association with:



Project 2 - Website and Design

100%

Working with local businesses to develop a website and branding to reflect:

- Our organisation
- developing a platform to promote what's going on, groups, businesses, and attractions.
- Support for booking our spaces (not just the hall) but including our multi function space and hot desking.
- working with the community to keep improving our communications

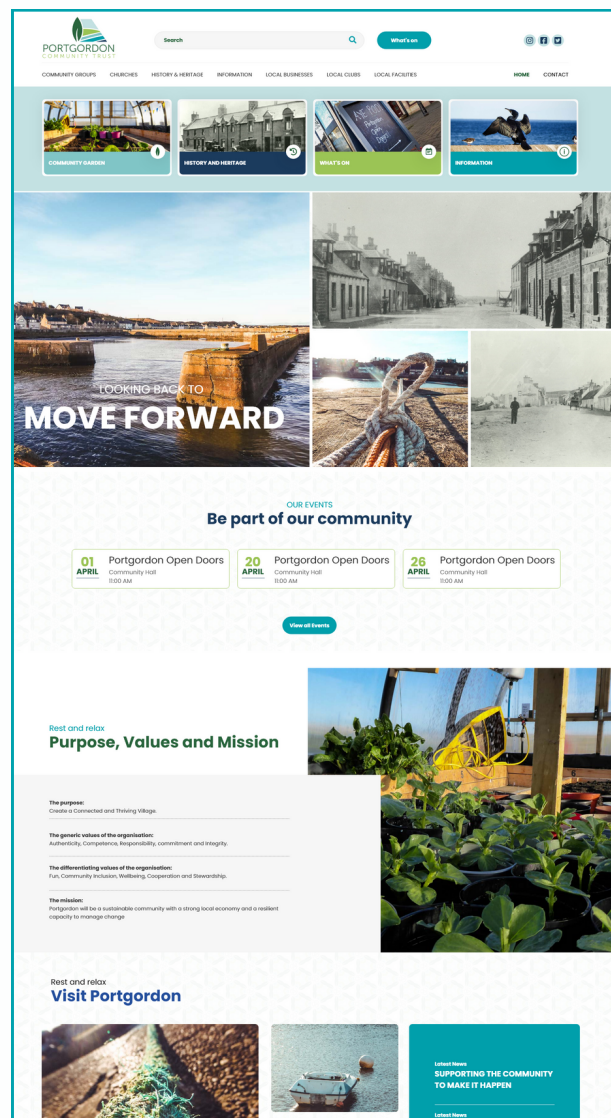
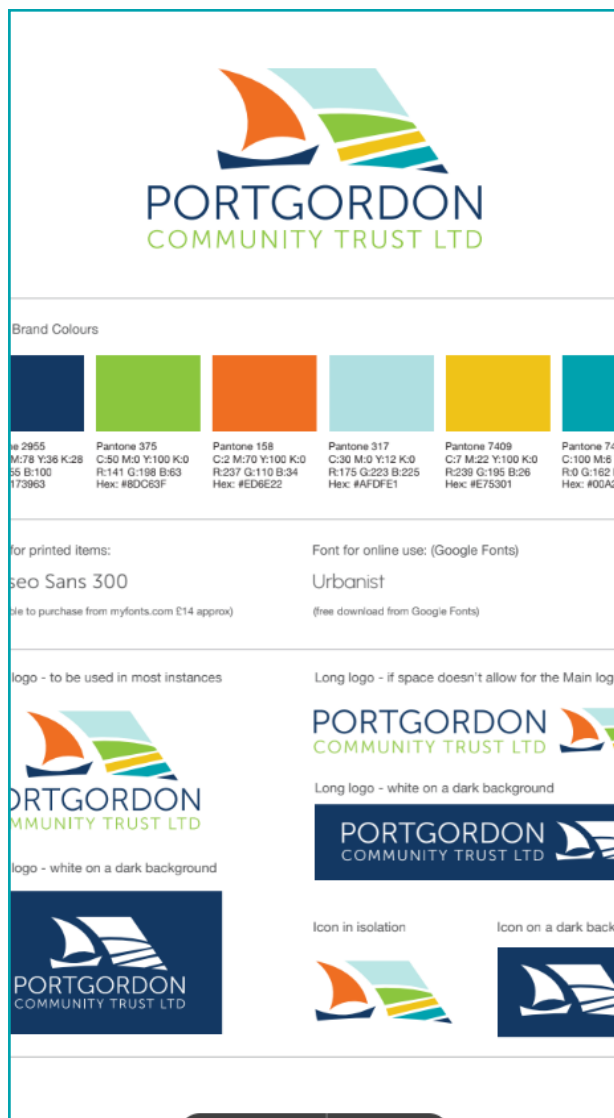
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INSPIRING

SCOTLAND

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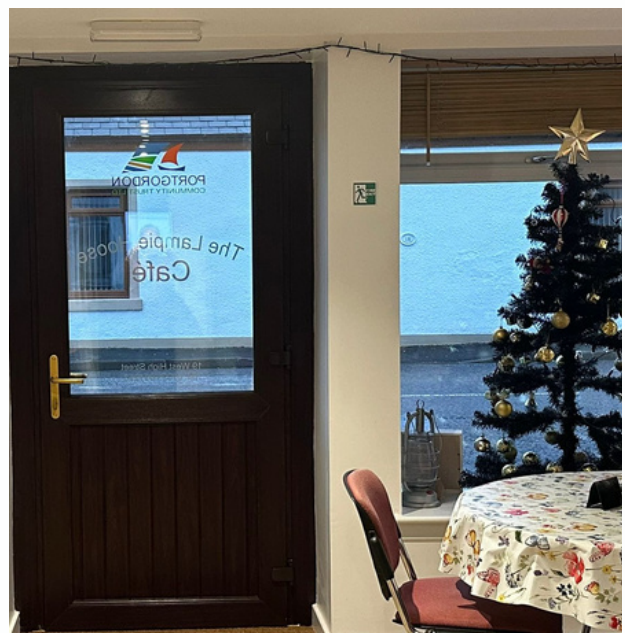
In association with:



Project 3 - The Lampie Hoose Cafe

90%

Now running 3 days a week with a committed group of volunteers that have undertaken their Food Hygiene Certificate, producing a lovely menu and home bakes. This is a space with a real social focus serving residents of Portgordon and the wider Moray Community, With huge thanks to the Adam Family Foundation who have supported us with essential equipment to allow the café to open.



Project 4 - Richmond Building Phase 1

80%

The Richmond Building

- The Trust's Registered Office and the base for our Community Development Officer
- Commercial uses on first floor. The two principal rooms can be utilised as meeting rooms or let out as hot desking space on an individual business or co-working model.



Project 5 - Harbour Management Advisory Group and MOU

50%

We have a Harbour Management Advisory Group to support:

- H&S works to the Harbour
- Working in partnership with CES, HIE and Moray Council
- Options Appraisal/Feasibility Study in partnership with MKA Economics



In association with:



Project 6 - Harbour Options Appraisal Feasibility Study

20%

Reviewing the possibility of Community Ownership of the Harbour, PCT has partnered with MKA Economics to conduct a thorough review of past studies and provide options for the community to explore. As per our agreement with Crown Estate Scotland, there will be community consultations in the near future. Your opinion is crucial as we consider our options

Scottish Land Fund
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In association with:

Revised Programme

TASK	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24
Inception								
Policy Review								
Consultations								
Demand Appraisal								
PCT Workshop								
Community Drop-in								
Business Plan								
Impact Assessment								
Reporting	Inception			Preliminary			Draft	Final
Presentation								
KEY								
Study Inputs								
Study Meetings								



Project 7 - Resilience Planning

20%

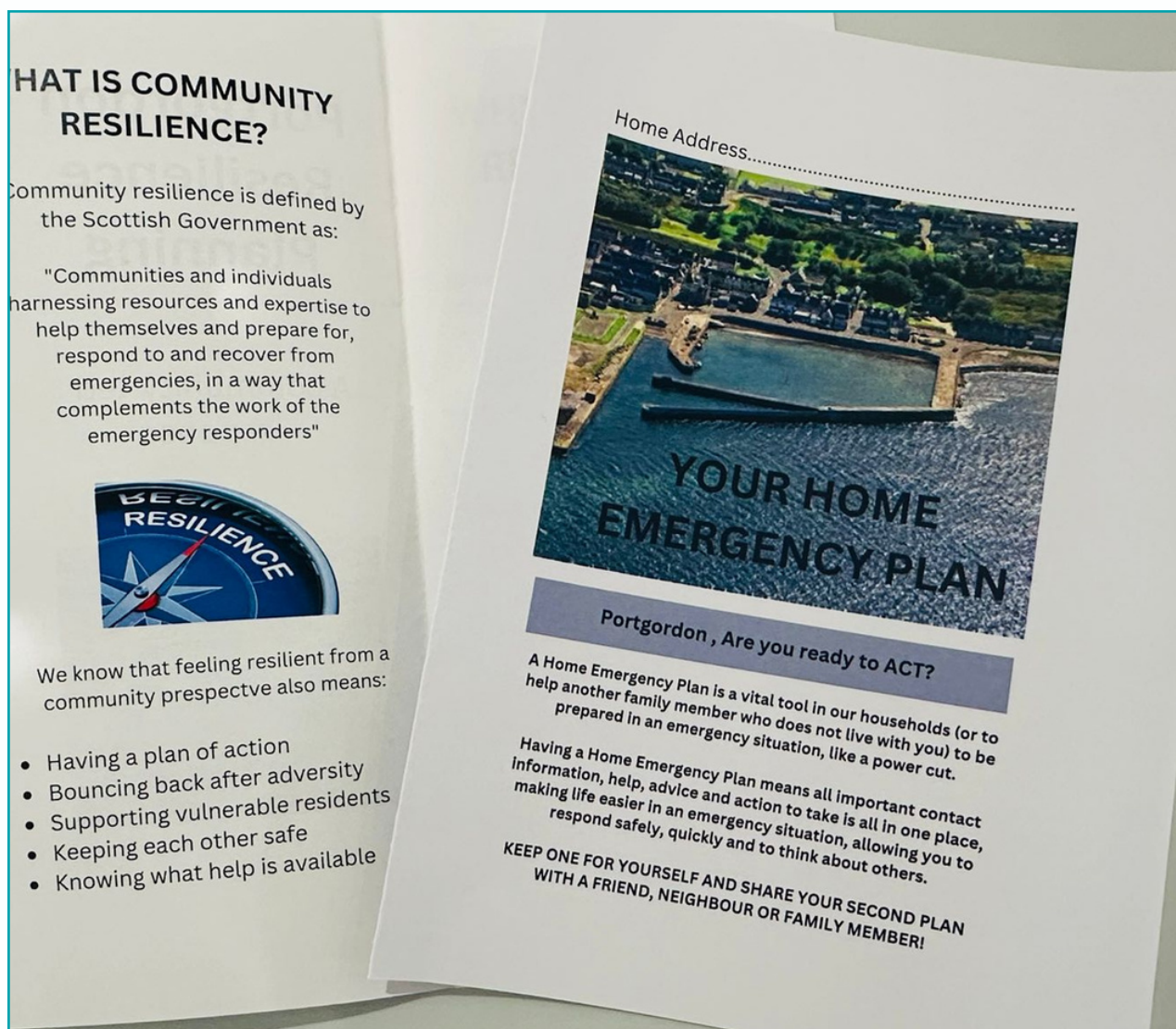
Funded by SSEN, we aim:

- to work with people, partners and business to produce a local resilience plan
- Encouraging personal responsibility and resilience
- identify a safe space and prepare in the event of an emergency
- put together 20 emergency grab bags for use by members of community in the event of an emergency



Scottish & Southern
Electricity Networks

In association with:



Project 8 - Richmond Building Phase 2 & 3

Working closely with CM

Design, we have submitted planning applications for Phase 2 & 3 of the development.

Currently, we are seeking funding for Phase 2 which will see the development of the Harbour Cottage and commercial kitchen.

We appreciate that this is an ambitious project, however, our Business Plan is robust and we are optimistic about gaining planning permission and securing the grant funding necessary to progress this development.

20%



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COMMUNITY FUND

HIE
Highlands and Islands Enterprise
Ionmhas na Gàidhealtachd 'n nan Eilean

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In association with:



Project 9 - Local Place Plan

20%

Mission

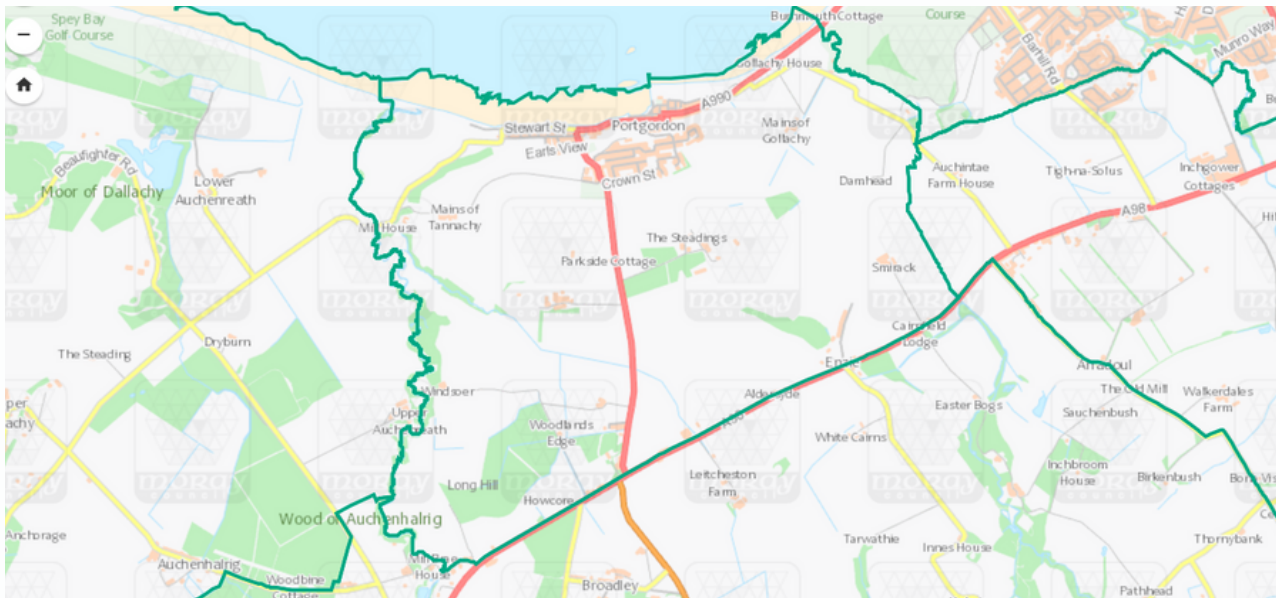
The Portgordon Local Place Plan [LPP] will give our community the best opportunity to improve and influence any future development in Portgordon.

How will the LPP work?

By the creation of our own LPP which will ensure that we get the right types of development, in the right places, for our community.



In association with:



Other news

Our 5 Year Action Plan Progress

Action Plan	
Theme 1 – Leisure and Tourism	
Priority 2	Harbour Redevelopment:  Leisure Sailing – Skiff Rowing Re-develop Harbour Harbour Management / Dredging Plan Health and Safety Works Funding/Income Generation Form a Development Trust Continue working with Morey Council to support camping infrastructure
Action by	PCT, Local Sea Schools
Supported by	Harbour Management Action Group
Theme 2 – Environment & Sustainability	
Priority 5	Improve areas of land around the Harbour: Community garden – continue to develop surrounding space Food growing – to support café in Community Hub Sustainability – develop a strategy to generate income for sustainability Develop the Carbon Neutral Demonstration Space
Action by	Garden Group
Supported by	PCT, Links with other Community Gardens/Cafes.
Theme 3– Facilities and Services	
Priority 1	Village Hall: Move towards a more carbon-neutral footprint Upgrade insulation Upgrade Electricals Renovate Toilets Improved Heating Continue to engage volunteers to increase its usage Recruit a Volunteer Hall Manager
Action by	PCT
Supported by	Local Contractors, Funders, residents and groups
Theme 1 & 3 – Harbour Development & Facilities and Services	
Priority 1	Community Hub: Purchase Hub Phase 1 Phase 2 Phase 3 Engage volunteer support Identify potential lease opportunities Funding for development of 3 phases Restart Lample Hoose Activity Identify and engage services that support the community
Action by	PCT
Supported by	CES, Project Manager,
Other activity in pipeline	
- opportunities that arise in support of the village economy, environment, sustainability, future impacts	Major Infrastructure developments affecting Portgordon: William Grant & Sons Grissans Pipeline Aultmore Wind Farm

Our funded projects also include:

Working with HIE and CES to extend the funding for the CDO position for a further year (2024/25).

Snapshots

1101

Volunteer Hours

£1,030,438

Funding Requested

9

Ongoing Project's

338

Facebook Members

34

Whats App Members

24

Garden Group
Members

2

Buildings upgraded

£139,339

Funding secured so
far

1

Cafe run by
Volunteers

17

Volunteers achieved
REHIS qualification

£602,588

Funding yet TBC

110

signed up as
members of PCT

We have several WhatsApp Groups including a Trustees Group, Portgordon Connected, Lampie Hoose Volunteers Group, Community Garden Group.

Finance Report

Grant Funding applied for/recieved in 2023/24

Funder/Grant Sponsor	Approximate Date between 2015-2023	Purpose	Requestor	Grant Request	Grant Award
Ward 4 Councillors	July 2023	Carpets and fire 19-21 WHS	PCT	£1,956.00	£1,990.00
Community Ownership Fund	April 2023	Phase 2 Hub	PCT	£287,894.00	£0.00
RCGF	June 2023	Phase 2	PCT	£542,588.00	TBC
GEB	Asap	Match Phase 2	PCT	£20,000.00	TBC
William Grant Foundation	Asap	Match Phase 2	PCT	£20,000.00	TBC
Scottish Landfill Fund	Asap	Match Phase 2	PCT	£20,000.00	TBC
Beatrice Fund	Sept 2023	Sound System	PVH	£2,350.00	£1,699.00
MLAG	Sept 2023	Windows Hub	PCT	£8,999.00	£8,999.00
HIE, Community Development Officer	2023	Payroll and related expenses	PCT	£23,294.50	£23,294.50
CES, Community Development Officer	2023	Payroll and related expenses	PCT	£23,294.50	£23,294.50
SLF Year 2	2023	Consultancy	PCT	£7,875.00	£7,875.00
SLF Stage 1 Harbour	2024	Consultancy	PCT	£20,000.00	£20,000.00
HIE & CES Community Development Officer	2024-2025	Consultancy	PCT	£52,187.00	£52,187.00
				£1,030,438.00	£139,339.00

As we are registered with OSCR, Office of the Scottish Charity Regulator, the legal responsibility for the accounts belongs to all the Trustees. The operating expenditure method used for our accounting system follows the guidance within OSCR of a receipt and payment system. A summary of all monies received, and payments made through the bank account and in cash, are recorded.

All monies received are identified with full details of the source and the intended use and this is carefully monitored to ensure that all transactions are made in accordance with the stated criteria.

A monthly finance statement is prepared and distributed to all directors prior to the board meetings. Within the board we operate with a Finance Team of 4 Directors, and it is a requirement that any 2 will authorise all transactions. As stated by the charity commission, our accounts are presented to our accountants, Goldwells, in a timely manner with all necessary information to assist with the auditing procedure. The Independent Examiners report includes a statement saying that in connection with the examination, no matter has come to their attention.

The report was submitted to both Companies House and OSCR on 29th November 2023 and copies can be viewed on their websites.

A hard copy of the report is available for anyone who would like to see it.

Sonia Lawrance, Finance Director, 5th March 2024.

2022/23 Accounts have been audited and submitted to OSCR and Companies House and are published online at:

<https://find-and-update.company-information.service.gov.uk/company/SC282180>

It is with huge thanks to our Funders and supporters that have allowed so much to be achieved this year.

Thank you

Finally, we would like to thank you, our volunteers, members, funders and stakeholders for your ongoing support to Portgordon



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Volunteer with us!



We believe that a strong community is built on a foundation of support, compassion, and collaboration. Our volunteers play a crucial role in fostering these values and ensuring that our projects can continue and grow for everyone. By volunteering with us, you'll not only make a positive difference but also experience a multitude of personal **benefits**:

Sense of Purpose: Volunteering provides a sense of fulfilment by knowing that you are contributing to the well-being of your community. It's a chance to give back and make a meaningful impact on the lives of others.

Skill Development: Whether you're looking to enhance your skills, gain experience in customer service, or develop leadership abilities, our projects offers diverse opportunities for personal and professional growth.

Community Connection: Volunteering with us allows you to connect with people from all walks of life, fostering new friendships and strengthening community bonds.

CV Enhancement: If you're a student or job seeker, volunteering can be an excellent addition to your resume, showcasing your commitment to social responsibility and teamwork.

Flexible Volunteering: We understand that everyone has different commitments and availability. We welcome any time that you have to accommodate your busy life.

We have a variety of volunteer opportunities available, across all our projects and buildings

Join us



If you would like to
become a member of
PCT, forms are available
from Michelle in 20 West
High Street

Or



you can sign up on our
website:
<https://portgordoncommunity.co.uk/members-sign-up/>

Or



Call us on:
07399 031 253

Or



Drop us an Email:
hello@portgordon-ct.org